

VERMONT LAW SCHOOL

Library

November 1, 2015

Ms. Martha Reid
State Librarian
Vermont Department of Libraries
109 State Street
Montpelier, VT 05062

RE: Vermont State Library Grant with Vermont Law School: Progress Report

Dear Ms. Reid,

This correspondence serves as the Progress Report required under section 4(f) of the fiscal year 2016 Grant Agreement #11300-16-VLS-01 from the Vermont Department of Libraries to the Vermont Law School. The startup phase of the legal reference to the public program at VLS was relatively smooth and resulted in significant statistics.

During the period of July-October 2015, the Vermont Law School library documented the following work in satisfaction of the grant:

- Answered 76 reference questions from the public
 - 43 via the Ask a Law Librarian Line – (10 hours, 45 minutes)
 - 14 via direct Email (4 hours)
 - 19 via walk in patron (3 hours, 15 minutes)
 - 4 inmate letters requesting a total of 17 court cases (60 minutes)
- Identified 18 visitors. We do not ask visitors to check in, so the actual number of visitors is likely higher.
- Logged over 25 hours of use, and 531 transactions, on our WestlawNext public access legal research terminals (July-September)
- Developed a dedicated Community Legal Research Corner (CLIC) space within the Vermont Law School Julien & Virginia Cornell library.
- Advertised, and are actively recruiting, a Community Legal Research Corner (CLIC) Coordinator.
- Expended \$17,656.25 to purchase legal books and databases as well furniture and supplies

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TITLE	Amount Paid	Copies	Note	LOCATION
Every dog's legal guide : a must-have book for your owner / Mary Randolph.	15.81	1		cllc
Nolo's plain-English law dictionary / by the editors of Nolo and Gerald N. Hill and Kathleen Thompson Hill.	22.74	1		cllc
Chapter 13 bankruptcy : keep your property & repay debts over time / attorney Stephen Elias & Kathleen Michon, J.D.	28.51	1		cllc
Nolo's essential guide to child custody & support / Attorney Emily Duskow.	22.88	1		cllc
The new bankruptcy : will it work for you? / Attorneys Stephen Elias and Leon Bayer.	15.58	1		cllc
Becoming a U.S. citizen : a guide to the law, exam & interview / Ilona M. Bray, J.D.	22.22	1		cllc
Neighbor law : fences, trees, boundaries & noise / Attorneys Emily Duskow & Lina Gullen.	22.22	1		cllc
The legal answer book for families / Attorney Emily Duskow & Marcia Stewart.	19.28	1		cllc
Social security, Medicare & government pensions : get the most out of your retirement & medical benefits / Attorney Joseph L. Matthews.	22.22	1		cllc
Every tenant's legal guide / Attorney Janet Portman and Marcia Stewart.	20.81	1		cllc
Renters' rights : the basics / Attorney Janet Portman and Marcia Stewart.	18.62	1		cllc
101 law forms for personal use / by the editors of Nolo.	22.67	1		cllc
Everybody's guide to small claims court / Ralph Warner, J.D.	22.22	1		cllc
Represent yourself in court : how to prepare & try a winning case / by Paul Bergman, J.D. & Attorney Sara J. Berman cartoons by Mike Twohy.	29.36	1		cllc
Nolo's guide to social security disability : getting & keeping your benefits / David A. Morton III, M.D.	28.22	1		cllc
Beat your ticket : go to court & win / attorney David Brown.	16.19	1		cllc
How to win your personal injury claim / Joseph L. Matthews.	24.17	1		cllc
Your rights in the workplace / Barbara Kate Repa, J.D.	22.22	1		cllc
Fianc� & marriage visas : a couple's guide to U.S. immigration / Ilona M. Bray, J.D.	28.96	1		cllc
How to get a green card / Ilona Bray and Loida Nicolas Lewis updated by Kristina Gasson.	28.96	1		cllc
Nolo's essential guide to buying your first home / by Ilona Bray, J.D., Alayna Schroeder, J.D., & Marcia Stewart.	18.02	1		cllc
U.S. immigration made easy / Ilona Bray, J.D., updated by Attorney Richard Link.	32.1	1		cllc
Divorce & money : how to make the best financial decisions during divorce / attorney Violet Woodhouse, CFLS, CFP, with Matthew J. Perry.	25.36	1		cllc
Divorce after 50 : your guide to the unique legal & financial challenges / Janice Green.	19.43	1		cllc
Nolo's essential guide to divorce / attorney Emily Duskow.	19.07	1		cllc
Divorce without court : a guide to mediation & collaborative divorce / Attorney-mediator, Katherine E. Stoner.	27.88	1		cllc
Estate planning basics / Attorney Denis Clifford.	17.7	1		cllc
Quick & legal will book / Attorney Denis Clifford.	18.62	1		cllc
The executor's guide : settling a loved one's estate or trust / Mary Randolph, J.D.	28.96	1		cllc
Legal guide for starting & running a small business / attorney, Fred S. Steingold.	28.96	1		cllc
The criminal law handbook : know your rights, survive the system / Paul Bergman, J.D. & Sara J. Berman, J.D.	25.64	1		cllc
Legal research : how to find & understand the law / Stephen Elias and the editors of Nolo.	29.39	1		cllc
The foreclosure survival guide : keep your house or walk away with money in your pocket / attorney Stephen Elias, updated by attorneys Amy Loftsgordon and Leon Bayer.	19.07	1		cllc
How to file for Chapter 7 bankruptcy / Stephen Elias & Albin Renauer updated by Baran Bulkat.	24.52	1		cllc
Every landlord's legal guide / Marcia Stewart, Ralph Warner & Janet Portman.	31.97	1		cllc
Westlaw Patron Access	15629.69	2 terminals	FY16	cllc
Miscellaneous Grant Expenses	1097.01		Grant Furniture - 1 3 tables	cllc
Miscellaneous Grant Expenses	109		CLIC business 1 cards (500 count)	cllc
TOTAL	17656.25			

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As documented through the above Financial Statement and program activity details, the Vermont Law School is successfully executing the grant provisions as specified. Please let me know if you require additional details.

Respectfully submitted,



Cynthia Lewis
Library Director & Associate Professor of Law
Julien & Virginia Cornell Library
Vermont Law School