# BILL AS INTRODUCED AND PASSED BY SENATE 2017

S.8 Page 1 of 40

An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  * * * Former Legislators: Lebbying Pectriction * * *	1	S.8
Date: January 10, 2017  Subject: Executive; General Assembly; governmental ethics; Ethics  Commission  Statement of purpose of bill as introduced: This bill proposes to:  (1) prohibit for limited time periods certain employment after a legislator or Executive officer leaves office;  (2) require disclosures of legislative and State office candidates;  (3) prohibit certain contractor campaign contributions;  (4) require Executive officers to file a biennial disclosure form; and  (5) create the State Ethics Commission that has the authority to accept, review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:	2	Introduced by Senators Pollina and White
Subject: Executive; General Assembly; governmental ethics; Ethics  Commission  Statement of purpose of bill as introduced: This bill proposes to:  (1) prohibit for limited time periods certain employment after a legislator or Executive officer leaves office;  (2) require disclosures of legislative and State office candidates;  (3) prohibit certain contractor campaign contributions;  (4) require Executive officers to file a biennial disclosure form; and  (5) create the State Ethics Commission that has the authority to accept, review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  ***Europer Legislators: Lobbying Pactriction ***	3	Referred to Committee on Government Operations
Statement of purpose of bill as introduced: This bill proposes to:  (1) prohibit for limited time periods certain employment after a legislator or Executive officer leaves office;  (2) require disclosures of legislative and State office candidates;  (3) prohibit certain contractor campaign contributions;  (4) require Executive officers to file a biennial disclosure form; and  (5) create the State Ethics Commission that has the authority to accept, review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  *** * Former Legislators: Lobbying Pestriction ***	4	Date: January 10, 2017
Statement of purpose of bill as introduced: This bill proposes to:  (1) prohibit for limited time periods certain employment after a legislator or Executive officer leaves office;  (2) require disclosures of legislative and State office candidates;  (3) prohibit certain contractor campaign contributions;  (4) require Executive officers to file a biennial disclosure form; and  (5) create the State Ethics Commission that has the authority to accept, review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  *** Former Legislators: Lobbying Postriction ***	5	Subject: Executive; General Assembly; governmental ethics; Ethics
(1) prohibit for limited time periods certain employment after a legislator or Executive officer leaves office;  (2) require disclosures of legislative and State office candidates;  (3) prohibit certain contractor campaign contributions;  (4) require Executive officers to file a biennial disclosure form; and  (5) create the State Ethics Commission that has the authority to accept, review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  *** Europe Legislators; Lobbying Postriction ***	6	Commission
or Executive officer leaves office;  (2) require disclosures of legislative and State office candidates;  (3) prohibit certain contractor campaign contributions;  (4) require Executive officers to file a biennial disclosure form; and  (5) create the State Ethics Commission that has the authority to accept,  review, make referrals regarding, and track complaints regarding governmental  ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  *** Former Legislators; Lobbying Postriction ***	7	Statement of purpose of bill as introduced: This bill proposes to:
(2) require disclosures of legislative and State office candidates; (3) prohibit certain contractor campaign contributions; (4) require Executive officers to file a biennial disclosure form; and (5) create the State Ethics Commission that has the authority to accept, review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  ***Former Legislators; Lobbying Postriction ***	8	(1) prohibit for limited time periods certain employment after a legislator
(3) prohibit certain contractor campaign contributions;  (4) require Executive officers to file a biennial disclosure form; and  (5) create the State Ethics Commission that has the authority to accept,  review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  *** Former Legislators; Lobbying Postriction ***	9	or Executive officer leaves office;
(4) require Executive officers to file a biennial disclosure form; and (5) create the State Ethics Commission that has the authority to accept, review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  *** Former Legislators: Lobbying Postriction ***	10	(2) require disclosures of legislative and State office candidates;
13 (5) create the State Ethics Commission that has the authority to accept, 14 review, make referrals regarding, and track complaints regarding governmental 15 ethical conduct.  16 An act relating to establishing the State Ethics Commission and standards 17 of governmental ethical conduct 18 It is hereby enacted by the General Assembly of the State of Vermont: 19 *** Former Legislators: Lobbying Postriction ***	11	(3) prohibit certain contractor campaign contributions;
review, make referrals regarding, and track complaints regarding governmental ethical conduct.  An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  *** Former Legislators: Labbying Postriction ***	12	(4) require Executive officers to file a biennial disclosure form; and
An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  * * * Former Legislators: Lebbying Pectriction * * *	13	(5) create the State Ethics Commission that has the authority to accept,
An act relating to establishing the State Ethics Commission and standards of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  *** Former Legislators: Lobbying Postriction ***	14	review, make referrals regarding, and track complaints regarding governmental
of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  * * * Former Legislators: Lobbying Postriction * * *	15	ethical conduct.
of governmental ethical conduct  It is hereby enacted by the General Assembly of the State of Vermont:  * * * Former Legislators: Lobbying Postriction * * *		
19 *** Former Legislators; Labbying Postriction ***		
	18	It is hereby enacted by the General Assembly of the State of Vermont:
20 Sec. 1. 2 v.S.A. § 200 is amended to read.	19	* * * Former Lagislators; Labbying Destriction * * *
	20	Sec. 1. 2 V.S.A. § 200 is amended to read.

1	8 266 PROHIRITED CONDUCT
2	* * *
3	(b) A legislator, for one year after leaving office, shall not be a lobbyist in
4	this State.
5	(c) As used in this section, "candidate's committee," "contribution," and
6	"legislative leadership political committee" shall have the same meanings as in
7	17 V.S.A. § 2901 chapter 61 (campaign finance).
8	* * * Former Executive Officers; Postemployment Restrictions * * *
9	Sec. 2. 3 V.S.A. § 267 is added to read:
10	§ 267. EXECUTIVE OFFICERS; POSTEMPLOYMENT RESTRICTIONS
11	(a) Prior participation while in State employ.
12	(1) An Executive officer, for one year after leaving office, shall not, for
13	pecuniary gain, be an advocate for any private entity before any public body or
14	the General Assembly or its committees regarding any particular matter in
15	which:
16	(A) the State is a party or has a direct and substantial interest; and
17	(B) the Executive officer had participated personally and
18	substantively while in State employ.
19	(2) The prohibition set forth in subdivision (1) of this subsection applies
20	to any matter the Executive officer directly handled, supervised, or managed.
21	or gave substantial input, advice, or comment, or benefited from, either

1	through discussing attending meetings on or reviewing materials prepared
2	regarding the matter.
3	(b) Prior official responsibility. An Executive officer, for one year after
4	leaving office, shall not, for pecuniary gain, be an advocate for any private
5	entity before any public body or the General Assembly or its committees
6	regarding any particular matter in which the officer had exercised any official
7	responsibility.
8	(c) Public body enforcement. A public body shall disqualify a former
9	Executive officer from his or her appearance or participation in a particular
10	matter if the officer's appearance of participation is prohibited under this
11	section.
12	(d) Definitions. As used in this section.
13	(1) "Executive officer" means:
14	(A) the Governor, Lieutenant Governor, Treasurer, Secretary of
15	State, Auditor of Accounts, or Attorney General; or
16	(B) under the Office of the Governor, an agency secretary or deputy
17	or a department commissioner or deputy.
18	(2) "Private entity" means any person, corporation, partnership, joint
19	venture, or association, whether organized for profit or not for profit, except
20	one specifically chartered by the State of Vermont or that relies upon taxes for
21	at least 50 percent of its revenues.

1	(2) "Dublie hody" means any agancy department, division, or office and
2	any board or commission of any such entity, or any independent board or
3	commission, in the Executive Branch of the State.
4	* * * State Office and Legislative Candidates; Disclosure Form * * *
5	Sec. 3. 17 V.S.A. § 2414 is added to read:
6	§ 2414. CANDIDATES FOR STATE AND LEGISLATIVE OFFICE;
7	<u>DISCLOSURE FORM</u>
8	(a) Each candidate for State office, State Senator, or State Representative
9	shall file with the officer with whom consent of candidate forms are filed,
10	along with his or her consent, a disclosure form prepared by the Secretary of
11	State that contains the following information in regard to the candidate during
12	the previous calendar year:
13	(1) Each source, but not amount, of personal taxable income totaling
14	more than \$10,000.00, including any of the sources meeting that total
15	described as follows:
16	(A) employment, including the employer or business name and
17	address and, if self-employed, a description of the nature of the
18	selfemployment without needing to disclose any individual clients;
19	(B) aggregated investment income, described generally as
20	"investments"; and
21	(C) a lease of contract with the State held of emered into by the

1	candidate or by a company in which the candidate holds a controlling interest
2	(2) Any board, commission, association, or other entity on which the
3	candidate served and a description of that position.
4	(3) Any company in which the candidate held a controlling interest.
5	(b)(1) A senatorial district clerk or representative district clerk who
6	receives a disclosure form under this section shall forward a copy of the
7	disclosure to the Secretary of State within three business days of receiving it.
8	(2) The Secretary of State shall post a copy of any disclosure forms he
9	or she receives under this section on his or her official State website.
10	(c) A candidate who fails to file a disclosure form as required by this
11	section shall not have his or her name printed on the primary ballot, if
12	applicable, or the general election ballot, except that if the candidate wins the
13	primary as a write-in candidate, he or she shall have one week from the date of
14	the primary to file the disclosure form in order to be placed on the general
15	election ballot.
16	* * * Campaign Finance; Contractor Contribution Restrictions * * *
17	Sec. 4. 17 V.S.A. § 2950 is added to read:
18	§ 2950. STATEOFFICERS AND STATEOFFICE CANDIDATES:
19	CONTRACTOR CONTRIBUTION RESTRICTIONS
20	(a)(1)(A) A person who bids for or enters into a contract with the office of
21	a State officer or with the State on behalf of that office, or that person's

1	principal chall not make a contribution to a candidate for that State office or to
2	that State officer.
3	(B) The candidate for State office or the State officer shall not solicit
4	or accept a contribution from a person if that candidate or State officer knows
5	the person is prohibited from making that contribution under this
6	subdivision (1).
7	(2) The prohibitions set forth in subdivision (1) of this subsection:
8	(A) shall be limited to a period beginning from the earlier of either
9	the date on which the person submits a bid for the contract or the date of
10	execution of the contract and ending with the rejection of that person's bid or
11	the completion of the contract, as applicable; and
12	(B) shall not apply to any contract that is exclusively federally
13	<u>funded.</u>
14	(b) As used in this section, a "person's principal," means an individual who:
15	(1) has a controlling interest in the person, if the person is a business
16	entity; or
17	(2) is an employee of the person and has direct, extensive and
18	substantive responsibilities with respect to the negotiation of the contract.
19	* * * Campaign Finance Investigations; Reports to Ethics Commission * * *
20	Sec. 5. 17 V.S.A. § 2904 is amended to read:
21	§ 2904. CIVIL INVESTIGATION

§ 2904. CIVIL INVESTIGATION

1	(a)(1) The Attorney General or a State's Attorney whenever he or she has
2	reason to believe any person to be or to have been in violation of this chapter
3	or of any rule or regulation made pursuant to this chapter, may examine or
4	cause to be examined by any agent or representative designated by him or her
5	for that purpose any books, records, papers, memoranda, or physical objects of
6	any nature bearing pon each alleged violation and may demand written
7	responses under oath to questions bearing upon each alleged violation.
8	* * *
9	(5) Nothing in this subsection is intended to prevent the Attorney
10	General or a State's Attorney from Visclosing the results of an investigation
11	conducted under this section, including the grounds for his or her decision as
12	to whether to bring an enforcement action alleging a violation of this chapter
13	or
14	of any rule or regulation made pursuant to this chapter.
15	* * *
16	Sec. 6. 17 V.S.A. § 2904a is added to read:
17	§ 2904a. REPORTS TO STATEETHICS COMMISSION
18	Upon receipt of a complaint made in regard to a violation of this chapter or
19	of any rule made pursuant to this chapter, or upon his or her investigation of
20	such an alleged violation without receiving a complaint, the Attorney General

21

or a State's Attorney shair.

1	(1) Forward a copy of the complaint or a description of the investigation
2	to the State Ethics Commission established in 3 V.S.A. chapter 31. The
3	Attorney General or State's Attorney shall provide this information to the
4	Commission within 10 days of his or her receipt of the complaint or the start
5	of the investigation.
6	(2) Report to the Commission regarding his or her decision as to
7	whether to bring an enforcement action as a result of that complaint or
8	investigation. The Attorney General or State's Attorney shall make this report
9	within 10 days of that decision.
10	Sec. 7. 3 V.S.A. Part 1, chapter 31 is added to read:
11	CHAPTER 31. GOVERNMENTAL ETHICS
12	Subchapter 1. General Provisions
13	§ 1201. DEFINITIONS
14	As used in this chapter:
15	(1) "Candidate" and "candidate's committee" shall have the same
16	meanings as in 17 V.S.A. § 2901.
17	(2) "Commission" means the State Ethics Commission extablished
18	under subchapter 3 of this chapter.
19	(3) "Executive officer" means:
20	(A) a State officer; or
21	(b) under the Office of the Governor, an agency secretary or deputy

1	or a department commissioner or deputy
2	(4) "Lobbyist" shall have the same meaning as in 2 V.S.A. § 261.
3	(3) "Political committee" and "political party" shall have the same
4	meanings at in 17 V.S.A. § 2901.
5	(6) "State officer" means the Governor, Lieutenant Governor, Treasurer,
6	Secretary of State, Auditor of Accounts, or Attorney General.
7	§ 1202. STATECODE OF ETHICS
8	(a) The Department of Numan Resources shall create and maintain the
9	State Code of Ethics in accordance with section 315 of this title.
10	(b) In consultation with the Commissioner of Human Resources, each State
11	officer may supplement the State Code of Ethics for the specific needs of his
12	or her office.
13	Subchapter 2. Disclosures
14	§ 1211. EXECUTIVE OFFICERS; BIENNIAL DISCLOSURE
15	(a) Biennially, each Executive officer shall file with the State Ethics
16	Commission a disclosure form that contains the following information in
17	regard to the officer during the previous calendar year:
18	(1) Each source, but not amount, of personal taxable income totaling
19	more than \$10,000.00, including any of the sources meeting that total
20	described as follows:
21	(A) employment, including the employer or business name and

1	address and if salf amployed a description of the nature of the
2	sellemployment without needing to disclose any individual clients;
3	(B) aggregated investment income, described generally as
4	"investments"; and
5	(C) a ease or contract with the State held or entered into by the
6	officer or by a company in which the officer holds a controlling interest.
7	(2) Any board, commission, association, or other entity on which the
8	officer served and a description of that position.
9	(3) Any company in which the officer held a controlling interest.
10	(b) An officer shall file his or her disclosure on or before January 15 of the
11	odd-numbered year or, if he or she is appointed after January 15, within
12	10 days after that appointment.
13	§ 1212. COMMISSION MEMBERS; BIENNIAL DISCLOSURE
14	(a) Biennially, each member of the State Ethics Commission shall file with
15	the Executive Director of the Commission a disclosure form that contains the
16	information that Executive officers are required to disclose under section 1211
17	of this subchapter.
18	(b) A member shall file his or her disclosure on or before January 15 of the
19	first year of his or her appointment or, if the member is appointed after
20	January 15, within 10 days after that appointment, and shall file subsequent
21	disclosures bienniany thereafter.

1	8 1212 DISCLOSUDES: GENERALLY
2	The Executive Director of the Commission shall prepare on behalf of
3	the Commission any disclosure form required to be filed with it, and shall
4	make those forms available on the Commission's website.
5	(b) The Executive Director shall post a copy of any disclosure form the
6	Commission receives on the Commission's website.
7	Subshapter 3. State Ethics Commission
8	§ 1221. STATEETHICS COMMISSION
9	(a) Creation. There is created within the Executive Branch an independent
10	commission named the State Ethics Commission to accept, review, make
11	referrals regarding, and track complaints of alleged violations of the State
12	Code of Ethics, of governmental conduct regulated by law, and of the State's
13	campaign finance law set forth in 17 V.S.A. chapter 61; to provide ethics
14	training; and to issue advisory opinions regarding educal conduct.
15	(b) Membership.
16	(1) The Commission shall be composed of the following five members:
17	(A) a chair of the Commission, who shall be appointed by the Chief
18	Justice of the Supreme Court;
19	(B) one member appointed by the Vermont affiliate of the American
20	Civil Liberties Union;
21	(C) one member appointed by the League of Women Voters of

1	Vermont
2	(D) one member appointed by the Vermont Bar Association; and
3	(E) one member appointed by the Executive Director of the Human
4	Rights Commission.
5	(2) A member shall not:
6	(A) hold any office in the Legislative, Executive, or Judicial Branch
7	of State government or otherwise be employed by the State;
8	(B) hold or enter into any lease or contract with the State, or have a
9	controlling interest in a company that holds or enters into a lease or contract
10	with the State;
11	(C) be a lobbyist;
12	(D) be a candidate; or
13	(E) hold any office in a candidate's committee, a political committee,
14	or a political party.
15	(3) A member may be removed for cause by the remaining members
16	of the Commission in accordance with the Vermont Administrative
17	Procedure Act.
18	(4)(A) A member shall serve a term of three years and until a successor
19	is appointed. A term shall begin on January 1 of the year of appointment and
20	run through December 31 of the last year of the term. Terms of members shall
21	be staggered so that not all terms expire at the same time.

1	(B) A vacancy created before the expiration of a term shall be filled
2	in the same manner as the original appointment for the unexpired portion of
3	the term
4	(C) A member shall not serve more than two terms. A member
5	appointed to file a vacancy created before the expiration of a term shall not be
6	deemed to have served a term for the purpose of this subdivision (C).
7	(c) Executive Director.
8	(1) The Commission shall be staffed by an Executive Director, who
9	shall be appointed by and serve at the pleasure of the Commission and who
10	shall be a part-time exempt State en ployee.
11	(2) The Executive Director shall provide administrative support as
12	requested by the Commission, in addition to any other duties required by this
13	chapter.
14	(d) Confidentiality. The Commission and the Executive Director shall
15	maintain the confidentiality required by this chapter.
16	(e) Meetings. Meetings of the Commission may be called by the Chair and
17	shall be called upon the request of any other two Commission members.
18	(f) Reimbursement. Each member of the Commission shall be entitled to
19	per diem compensation and reimbursement of expenses pursuant to
20	32 V.S.A. § 1010.
21	§ 1222. COMMINISSION MEMBER DUTIES AND PROHIBITED

1	CONDUCT
2	(a) Conflicts of interest.
3	(1) Prohibition; recusal.
4	(A) A Commission member shall not participate in any Commission
5	matter in which he or she has a conflict of interest and shall recuse himself or
6	herself from participation in that matter.
7	(B) The failure of a Commission member to recuse himself or herself
8	as described in subdivision (A) of this subdivision (1) may be grounds for the
9	Commission to discipline or relivove that member.
10	(2) Disclosure of conflict of interest.
11	(A) A Commission member who has reason to believe he or she has a
12	conflict of interest in a Commission matter thall disclose that he or she has that
13	belief and disclose the nature of the conflict of interest. Alternatively, a
14	Commission member may request that another Commission member recuse
15	himself or herself from a Commission matter due to a conflict of interest.
16	(B) Once there has been a disclosure of a member's conflict of
17	interest, members of the Commission shall be afforded the opportunity to ask
18	questions or make comments about the situation to address the condict.
19	(3) Postrecusal procedure. A Commission member who has recused
20	himself or herself from participating on a Commission matter shall not sit or
21	denocrate with the Commission on that matter or otherwise act as a

1	Commission member on that matter, but may participate in that matter as a
2	melaber of the public.
3	(4) Definition. As used in this subsection, "conflict of interest" means
4	an interest of a member that is in conflict with the proper discharge of his or
5	her official duties due to a significant personal or financial interest of the
6	member, of a persol within the member's immediate family, or of the
7	member's business associate. "Conflict of interest" does not include any
8	interest that is not greater than that of any other persons generally affected by
9	the outcome of a matter.
10	(b) Gifts. A Commission member shall not accept a gift given by virtue of
11	his or her membership on the Commission.
12	§ 1223. PROCEDURE FOR HANDLING COMPLAINTS
13	(a) Accepting complaints. On behalf of the Commission, the Executive
14	Director shall accept complaints from any source regarding alleged violations
15	of the State Code of Ethics, of governmental conduct regulated by law, or of
16	the State's campaign finance law set forth in 17 V.S.A. chapter 61.
17	(b) Preliminary review by Executive Director. The Executive Director
18	shall conduct a preliminary review of complaints made to the Complission in
19	order to take action as set forth in this subsection.
20	(1) State Code of Ethics.
21	(A) If the complaint alleges a violation of the State Code of Ethics,

1	the Executive Director shall refer the complaint to the Commissioner of
2	Hunan Resources.
3	(B) The Commissioner shall report back to the Executive Director
4	regarding the final disposition of a complaint referred under subdivision (A) of
5	this subdivision (1) within 10 days of that final disposition.
6	(2) Governmental conduct regulated by law. If the Executive Director
7	finds that a State office or employee may have committed a violation of
8	governmental conduct regulated by law, that a former legislator may have
9	violated 2 V.S.A. § 266(b), or that a former Executive officer may have
10	violated 3 V.S.A. § 267, the Executive Director shall submit the complaint to
11	the Commission for its review.
12	(3) Campaign finance.
13	(A) If the complaint alleges a violation of campaign finance law, the
14	Executive Director shall refer the complaint to the Attorney General or to the
15	State's Attorney of jurisdiction, as appropriate.
16	(B) The Attorney General or State's Attorney shall report back to the
17	Executive Director regarding his or her decision as to whether to bring an
18	enforcement action as a result of a complaint referred under subdivision (A) of
19	this subdivision (3) as set forth in 17 V.S.A. § 2904a.
20	(4) Legislative and Judicial Branches.
21	(A) If the complaint is in regard to conduct committed by a State

1	Sanator, the Executive Director shall refer the complaint to the Sanato Ethics
2	Panel.
3	(B) If the complaint is in regard to conduct committed by a State
4	Representative, the Executive Director shall refer the complaint to the House
5	Ethics Panel.
6	(C) If the complaint is in regard to conduct committed by a judicial
7	officer, the Executive Director shall refer the complaint to the Judicial Conduct
8	Board.
9	(D) If any of the complaints described in subdivisions (A)–(C) of this
10	subdivision (4) also allege that a crime has been committed, the Executive
11	Director shall also refer the complaint to the Attorney General and the State's
12	Attorney of jurisdiction.
13	(5) Closures. The Executive Director shall close any complaint that he
14	or she does not submit or refer as set forth in subdivisions (1)–(4) of this
15	subsection.
16	(c) Commission reviews and referrals.
17	(1) For any complaint regarding an alleged violation of governmental
18	conduct regulated by law that the Executive Director submits to it under
19	subdivision (b)(2) of this section, the Commission shall meet to review the
20	complaint. This meeting shall not be open to the public and is exempt from
21	the requirements of the Open Wiceting Law.

1	(2)(A) If after its review the Commission finds that there may have
2	been a violation of governmental conduct regulated by law, it shall refer the
3	complaint to the Attorney General and the State's Attorney of jurisdiction.
4	(B) If, after its review, the Commission finds that there has not been
5	a violation of governmental conduct regulated by law, it shall close the
6	complaint.
7	(d) Confidentiality. Except for complaints regarding alleged campaign
8	finance law violations referred under subdivision (b)(3) of this section,
9	complaints and related documents in the custody of the Commission shall be
10	exempt from public inspection and topying under the Public Records Act and
11	kept confidential.
12	§ 1224. COMMISSION ETHICS TRAINING
13	At least annually, in collaboration with the Department of Human
14	Resources, the Commission shall make available to legislators, State officers,
15	and State employees training on issues related to governmental ethics.
16	§ 1225. EXECUTIVE DIRECTOR ADVISORY OPINIONS
17	(a)(1) The Executive Director may issue to an Executive officer or other
18	State employee, upon his or her request, an advisory opinion regarding any
19	provision of this chapter or any issue related to governmental ethics.
20	(2) The Executive Director may consult with members of the
21	Commission in preparing an advisory opinion.

1	(h) An advicary aninian issued under this section shall be exempt from
2	public inspection and copying under the Public Records Act and kept
3	confidential.
4	§ 1226. COMMISSION REPORTS
5	Annually, on or before January 15, the Commission shall report to the
6	General Assembly legarding the following issues:
7	(1) Complaints. The number and a summary of the complaints made to
8	it, separating the complaint, by topic, and the disposition of those complaints,
9	including any prosecution, enforcement action, or dismissal. This summary of
10	complaints shall not include any personal identifying information.
11	(2) Advisory opinions. The number and a summary of the advisory
12	opinions the Executive Director issued, separating the opinions by topic. This
13	summary of advisory opinions shall not include any personal identifying
14	information.
15	(3) Recommendations. Any recommendations for legislative action to
16	address governmental ethics or provisions of campaign finance law.
17	* * * Implementation * * *
18	Sec. 8. APPLICABILITY OF EMPLOYMENT RESTRICTIONS
19	The provisions of Secs. 1 and 2 of this act that restrict employment shall not
20	apply to any employment in effect on the effective date of those sections.
21	Sec. 9. DEFARTMENT OF HUMAN RESOURCES, STATECODE OF

1	ETHICS CDEATION
2	The Department of Human Resources shall create the State Code of Ethics
3	described in 3 V.S.A. § 1202 in Sec. 7 of this act on or before January 1, 2018.
4	Sec. 10. IMPLEMENTATION OF THE STATEETHICS COMMISSION
5	(a) The State Ethics Commission, created in Sec. 7 of this act, is
6	established on January 1, 2018.
7	(b) Members of the Commission shall be appointed on or before
8	October 15, 2017 in order to prepare as they deem necessary for the
9	establishment of the Commission, including the hiring of the Commission's
10	Executive Director. Terms of members shall officially begin on
11	January 1, 2018.
12	(c)(1) In order to stagger the terms of the members of the State Ethics
13	Commission as described in 3 V.S.A. § 1221(b)(4)(A), in Sec. 7 of this act, the
14	initial terms of those members shall be as follows:
15	(A) the Chief Justice of the Supreme Court shall appoint the Chair
16	for a three-year term;
17	(B) the Vermont affiliate of the American Civil Liberties Union shall
18	appoint a member for a two-year term;
19	(C) the League of Women Voters of Vermont shall appoint a member
20	for a oneyear term;
21	(D) the Vermont Bar Association shall appoint a member for a

1	throover terms and
2	(E) the Executive Director of the Human Rights Commission shall
3	appoint a member for a two-year term.
4	(2) After the expiration of the initial terms set forth in subdivision (1) of
5	this subsection, Commission member terms shall be as set forth in 3 V.S.A.
6	§ 1221(b)(4)(A) in Sec. 7 of this act.
7	Sec. 11. CREATION OF STAFF POSITION FOR STATEETHICS
8	COMMISSION
9	One part-time exempt Executive Director position is created in the State
10	Ethics Commission set forth in Sec. 7 of this act by using an existing position
11	in the position pool.
12	Sec. 12. 3 V.S.A. § 260 is amended to read
13	§ 260. LOCATION OF OFFICES
14	* * *
15	(c) The principal office of each of the following boards and divisions shall
16	be located in Montpelier: Division for Historic Preservation and, Board of
17	Libraries, and State Ethics Commission.
18	* * *
19	Sec. 13. BUILDINGS AND GENERAL SERVICES; SPACE ALLOCATION
20	The Commissioner of Buildings and General Services, in accordance with
21	5 V.S.A. § 200 set forth in Sec. 12 of this act, shall allocate space for the State

1	Ethios Commission astablished in Soc. 7 of this act. This space shall be
2	allocated on or before October 15, 2017.
3	Sec. 14 STATEETHICS COMMISSION FUNDING SOURCE
4	SURCHARGE; REPEAL
5	(a) Surcharge.
6	(1) In fiscal year 2018 and thereafter, a surcharge of up to 2.3 percent,
7	but no greater than the lost of the activities of the State Ethics Commission set
8	forth in Sec. 7 of this act, on the per-position portion of the charges authorized
9	in 3 V.S.A. § 2283(b)(2) shall be assessed to all Executive Branch agencies,
10	departments, and offices and shall be paid by all assessed entities solely with
11	State funds.
12	(2) The amount collected shall be accounted for within the Human
13	Resource Services Internal Service Fund and used solely for the purposes of
14	funding the activities of the State Ethics Commission set forth in Sec. 7 of
15	this act.
16	(b) Repeal. This section shall be repealed on June 30, 2019.
17	* * * Municipal Conflicts of Interest * * *
18	Sec. 15. GENERAL ASSEMBLY RECOMMENDATION; ISSUET
19	RELATING TO ETHICS AND CONFLICTS OF INTERES'NIN
20	MUNICIPALITIES
21	

1	statutory authority to address municipal issues relating to othics and conflicts
2	of leterest. Provisions of law addressing those issues include the following:
3	(1) 24 V.S.A. § 1202, regarding the ability of a local board to use the
4	Municipal Administrative Procedure Act set forth in 24 V.S.A. chapter 36,
5	which includes compliance with 12 V.S.A. § 61(a), regarding disqualifications
6	for interest for persons acting in a judicial capacity;
7	(2) 24 V.S.A. § 1984, regarding the ability of the voters of a town, city,
8	or incorporated village to adopt a conflict of interest policy for their elected
9	and appointed officials;
10	(3) 24 V.S.A. § 2291(20), regarding the ability of a town, city, or
11	incorporated village to establish a conflict of interest policy to apply to all
12	elected or appointed officials in the municipality; and
13	(4) 24 V.S.A. § 4461(a), regarding the requirement that an appropriate
14	municipal panel adopt rules of ethics with respect to conflicts of interest as
15	part of its development review procedure.
16	(b) On or before January 1, 2018, the Secretary of State shall report to the
17	General Assembly on the number of towns that are using the statutory
18	authority described in subsection (a) of this section, and which of those
19	authorities are used.
20	* * * Effective Dates * * *
21	Sec. 16. EFFECTIVE DATES

1	This act shall take affect as follows:
2	(1) The following sections shall take effect on July 1, 2017:
3	(A) Sec. 1, 2 V.S.A. § 266 (former legislators; lobbying; prohibited
4	employment); and
5	(B) Sec. 2, 3 V.S.A. § 267 (former Executive officers; prohibited
6	employment).
7	(2) The following sections hall take effect on January 1, 2018:
8	(A) Sec. 3, 17 V.S.A. § 2414 candidates for State and legislative
9	office; disclosure form);
10	(B) Sec. 6, 17 V.S.A. § 2904a (Attorney Seneral or State's Attorney;
11	campaign finance; reports to State Ethics Commission); and
12	(C) Sec. 7, 3 V.S.A. Part 1, chapter 31 (governmental ethics).
13	(3) Sec. 4, 17 V.S.A. § 2950 (State officers and State office candidates;
14	contractor contribution restrictions) shall take effect on December 16, 2018.
15	(4) This section and all other sections shall take effect on passage.
	* * * Former Legislators; Lobbying Restriction * * *
	Sec. 1. 2 V.S.A. § 266 is amended to read:
	§ 266. PROHIBITED CONDUCT
	* * *
	(b)(1) A legislator or an Executive officer, for one year after leaving office, shall not be a lobbyist in this State.
	(2) The prohibition set forth in subdivision (1) of this subsection shall not apply to a lobbyist exempted under section 262 of this chapter.
	(c) As used in this section, "candidate's:

- (1) "Candidate's committee," "contribution," and "legislative leadership political committee" shall have the same meanings as in 17 V.S.A. § 2901 chapter 61 (campaign finance).
  - (2) "Executive officer" means:
- (A) the Governor, Lieutenant Governor, Treasurer, Secretary of State, Auditor of Accounts, or Attorney General; or
- (B) under the Office of the Governor, an agency secretary or deputy or a department commissioner or deputy.
  - \* \* \* Former Executive Officers; Postemployment Restrictions \* \* \*
- Sec. 2. 3 V.S.A. § 267 is added to read:

## § 267. EXECUTIVE OFFICERS; POSTEMPLOYMENT RESTRICTIONS

- (a) Prior participation while in State employ.
- (1) An Executive officer, for one year after leaving office, shall not, for pecuniary gain, be an advocate for any private entity before any public body or the General Assembly or its committees regarding any particular matter in which:
  - (A) the State is a party or has a direct and substantial interest; and
- (B) the Executive officer had participated personally and substantively while in State employ.
- (2) The prohibition set forth in subdivision (1) of this subsection applies to any matter the Executive officer directly handled, supervised, or managed, or gave substantial input, advice, or comment, or benefited from, either through discussing, attending meetings on, or reviewing materials prepared regarding the matter.
- (b) Prior official responsibility. An Executive officer, for one year after leaving office, shall not, for pecuniary gain, be an advocate for any private entity before any public body or the General Assembly or its committees regarding any particular matter in which the officer had exercised any official responsibility.
- (c) Exemption. The prohibitions set forth in subsections (a) and (b) of this section shall not apply if the former Executive officer's only role as an advocate would exempt that former officer from registration and reporting under 2 V.S.A. § 262.
- (d) Public body enforcement. A public body shall disqualify a former Executive officer from his or her appearance or participation in a particular matter if the officer's appearance or participation is prohibited under this

section.

- (e) Definitions. As used in this section:
  - (1) "Advocate" means a person who assists, defends, or pleads.
  - (2) "Executive officer" means:
- (A) the Governor, Lieutenant Governor, Treasurer, Secretary of State, Auditor of Accounts, or Attorney General; or
- (B) under the Office of the Governor, an agency secretary or deputy or a department commissioner or deputy.
- (3) "Private entity" means any person, corporation, partnership, joint venture, or association, whether organized for profit or not for profit, except one specifically chartered by the State of Vermont or that relies upon taxes for at least 50 percent of its revenues.
- (4) "Public body" means any agency, department, division, or office and any board or commission of any such entity, or any independent board or commission, in the Executive Branch of the State.
  - \* \* \* State Office and Legislative Candidates; Disclosure Form \* \* \*
- *Sec. 3.* 17 V.S.A. § 2414 is added to read:

# § 2414. CANDIDATES FOR STATE AND LEGISLATIVE OFFICE; DISCLOSURE FORM

- (a) Each candidate for State office, State Senator, or State Representative shall file with the officer with whom consent of candidate forms are filed, along with his or her consent, a disclosure form prepared by the Secretary of State that contains the following information in regard to the previous calendar year:
- (1) Each source, but not amount, of personal taxable income of the candidate and of his or her spouse that totals more than \$10,000.00, including any of the sources meeting that total described as follows:
- (A) employment, including the employer or business name and address and, if self-employed, a description of the nature of the self-employment without needing to disclose any individual clients;
  - (B) investment income; and
  - (C) a lease or contract with the State held or entered into by:
    - (i) the candidate or his or her spouse; or
- (ii) a company of which the candidate or his or her spouse, or the candidate together with his or her spouse, owned more than 10 percent.

- (2) Any board, commission, association, or other entity on which the candidate served and a description of that position.
- (3) Any company of which the candidate or his or her spouse, or the candidate together with his or her spouse, owned more than 10 percent.
- (b) In addition, each candidate for State office shall attach to the disclosure form described in subsection (a) of this section a copy of his or her most recent U.S. Individual Income Tax Return Form 1040; provided, however, that the candidate may redact from that form the following information:
- (1) the candidate's social security number and that of his or her spouse, if applicable;
- (2) the names of any dependent and the dependent's social security number; and
- (3) the signature of the candidate and that of his or her spouse, if applicable.
- (c)(1) A senatorial district clerk or representative district clerk who receives a disclosure form under this section shall forward a copy of the disclosure to the Secretary of State within three business days of receiving it.
- (2)(A) The Secretary of State shall post a copy of any disclosure forms and tax returns he or she receives under this section on his or her official State website.
- (B) Prior to posting, the Secretary shall redact from a tax return the information permitted to be redacted under subsection (b) of this section, if the candidate fails to do so.
  - \* \* \* Campaign Finance; Contractor Contribution Restrictions \* \* \*
- *Sec.* 4. 17 V.S.A. § 2950 is added to read:

# § 2950. STATE OFFICERS AND STATE OFFICE CANDIDATES; CONTRACTOR CONTRIBUTION RESTRICTIONS

- (a) Contributor restrictions on contracting.
- (1) A person or his or her principal or spouse who makes a contribution to a State officer or a candidate for a State office shall not enter into a sole source contract valued at \$50,000.00 or more or multiple sole source contracts valued in the aggregate at \$100,000.00 or more with that State office or with the State on behalf of that office within one year following:
- (A) that contribution, if the contribution was made to the incumbent State officer; or
  - (B) the beginning of the term of the office, if the contribution was

*made to a candidate for the State office who is not the incumbent.* 

- (2) The prohibition set forth in subdivision (1) of this subsection shall only apply if the person to whom the contribution was made holds the office during the timeframe of the prohibition.
  - (b) Contractor restrictions on contributions.
- (1)(A) A person who enters into a sole source contract valued at \$50,000.00 or more or multiple sole source contracts valued in the aggregate at \$100,000.00 or more with the office of a State officer or with the State on behalf of that office, or that person's principal or spouse, shall not make a contribution to a candidate for that State office or to that State officer.
- (B) The candidate for State office or his or her candidate's committee or the State officer shall not solicit or accept a contribution from a person if that candidate, candidate's committee, or State officer knows the person is prohibited from making that contribution under this subdivision (1).
- (2) The prohibitions set forth in subdivision (1) of this subsection shall be limited to a period beginning from the date of execution of the contract and ending with the completion of the contract.
  - (c) As used in this section:
- (1) "Contract" means a "contract for services," as that term is defined in 3 V.S.A. § 341.
  - (2) "Person's principal" means an individual who:
- (A) has a controlling interest in the person, if the person is a business entity;
- (B) is vested with the authority to conduct, manage, or supervise the business affairs of the person, if the person is a for-profit business entity; or
- (C) is an employee of the person and has direct, extensive, and substantive responsibilities with respect to the negotiation of the contract.
- Sec. 4a. 3 V.S.A. § 347 is added to read:

## § 347. CONTRACTOR CONTRIBUTION RESTRICTIONS

The Secretary of Administration shall include in Administrative Bulletin 3.5 a notice regarding the contractor contribution restrictions set forth in 17 V.S.A. § 2950.

- \* \* \* Campaign Finance Investigations; Reports to Ethics Commission \* \* \*
- *Sec. 5.* 17 *V.S.A.* § 2904 is amended to read:
- § 2904. CIVIL INVESTIGATION

(a)(1) The Attorney General or a State's Attorney, whenever he or she has reason to believe any person to be or to have been in violation of this chapter or of any rule or regulation made pursuant to this chapter, may examine or cause to be examined by any agent or representative designated by him or her for that purpose any books, records, papers, memoranda, or physical objects of any nature bearing upon each alleged violation and may demand written responses under oath to questions bearing upon each alleged violation.

\* \* \*

(5) Nothing in this subsection is intended to prevent the Attorney General or a State's Attorney from disclosing the results of an investigation conducted under this section, including the grounds for his or her decision as to whether to bring an enforcement action alleging a violation of this chapter or of any rule or regulation made pursuant to this chapter.

\* \* \*

## Sec. 6. 17 V.S.A. § 2904a is added to read:

## § 2904a. REPORTS TO STATE ETHICS COMMISSION

Upon receipt of a complaint made in regard to a violation of this chapter or of any rule made pursuant to this chapter, the Attorney General or a State's Attorney shall:

- (1) Forward a copy of the complaint to the State Ethics Commission established in 3 V.S.A. chapter 31. The Attorney General or State's Attorney shall provide this information to the Commission within 10 days of his or her receipt of the complaint.
- (2) File a report with the Commission regarding his or her decision as to whether to bring an enforcement action as a result of that complaint. The Attorney General or State's Attorney shall make this report within 10 days of that decision.
- Sec. 7. 3 V.S.A. Part 1, chapter 31 is added to read:

## CHAPTER 31. GOVERNMENTAL ETHICS

## Subchapter 1. General Provisions

## § 1201. DEFINITIONS

As used in this chapter:

- (1) "Candidate" and "candidate's committee" shall have the same meanings as in 17 V.S.A. § 2901.
- (2) "Commission" means the State Ethics Commission established under subchapter 3 of this chapter.

- (3) "Executive officer" means:
  - (A) a State officer; or
- (B) under the Office of the Governor, an agency secretary or deputy or a department commissioner or deputy.
  - (4) "Governmental conduct regulated by law" includes:
    - (A) bribery pursuant to 13 V.S.A. § 1102;
- (B) neglect of duty by public officers pursuant to 13 V.S.A. § 3006 and by members of boards and commissions pursuant to 13 V.S.A. § 3007;
  - (C) taking illegal fees pursuant to 13 V.S.A. § 3010;
  - (D) false claims against government pursuant to 13 V.S.A. § 3016;
- (E) owning or being financially interested in an entity subject to a department's supervision pursuant to 3 V.S.A. § 204;
- (F) failing to devote time to duties of office pursuant to section 205 of this title;
- (G) a former legislator or former Executive officer serving as a lobbyist pursuant to 2 V.S.A. § 266(b); and
- (H) a former Executive officer serving as an advocate pursuant to section 267 of this title.
  - (5) "Lobbyist" shall have the same meaning as in 2 V.S.A. § 261.
- (6) "Political committee" and "political party" shall have the same meanings as in 17 V.S.A. § 2901.
- (7) "State officer" means the Governor, Lieutenant Governor, Treasurer, Secretary of State, Auditor of Accounts, or Attorney General.

## § 1202. STATE CODE OF ETHICS

The Ethics Commission, in consultation with the Department of Human Resources, shall create and maintain a State Code of Ethics that sets forth principles of governmental ethical conduct.

## Subchapter 2. Disclosures

## § 1211. EXECUTIVE OFFICERS; BIENNIAL DISCLOSURE

- (a) Biennially, each Executive officer shall file with the State Ethics Commission a disclosure form that contains the following information in regard to the previous calendar year:
  - (1) Each source, but not amount, of personal taxable income of the

- officer or and of his or her spouse that totals more than \$10,000.00, including any of the sources meeting that total described as follows:
- (A) employment, including the employer or business name and address and, if self-employed, a description of the nature of the self-employment without needing to disclose any individual clients;
  - (B) investment income; and
  - (C) a lease or contract with the State held or entered into by:
    - (i) the officer or his or her spouse; or
- (ii) a company of which the officer or his or her spouse, or the officer together with his or her spouse, owned more than 10 percent.
- (2) Any board, commission, association, or other entity on which the officer served and a description of that position.
- (3) Any company of which the officer or his or her spouse, or the officer together with his or her spouse, owned more than 10 percent.
- (b) An officer shall file his or her disclosure on or before January 15 of the odd-numbered year or, if he or she is appointed after January 15, within 10 days after that appointment.

## § 1212. COMMISSION MEMBERS; BIENNIAL DISCLOSURE

- (a) Biennially, each member of the State Ethics Commission shall file with the Executive Director of the Commission a disclosure form that contains the information that Executive officers are required to disclose under section 1211 of this subchapter.
- (b) A member shall file his or her disclosure on or before January 15 of the first year of his or her appointment or, if the member is appointed after January 15, within 10 days after that appointment, and shall file subsequent disclosures biennially thereafter.

## § 1213. DISCLOSURES; GENERALLY

- (a) The Executive Director of the Commission shall prepare on behalf of the Commission any disclosure form required to be filed with it, and shall make those forms available on the Commission's website.
- (b) The Executive Director shall post a copy of any disclosure form the Commission receives on the Commission's website.

## Subchapter 3. State Ethics Commission

## § 1221. STATE ETHICS COMMISSION

(a) Creation. There is created within the Executive Branch an independent

commission named the State Ethics Commission to accept, review, make referrals regarding, and track complaints of alleged violations of governmental conduct regulated by law, of the Department of Human Resources Code of Ethics, and of the State's campaign finance law set forth in 17 V.S.A. chapter 61; to provide ethics training; and to issue advisory opinions regarding ethical conduct.

## (b) Membership.

- (1) The Commission shall be composed of the following five members.
- (A) a chair of the Commission, who shall be appointed by the Chief Justice of the Supcome Court;
- (B) one member appointed by the Vermont affiliate of the American Civil Liberties Union;
- (C) one member appointed by the Board of Directors of the Vermont Society of Certified Public Accountants;
  - (D) one member appointed by the Vermont Bar Association; and
- (E) one member appointed by the Board of Directors of the remont Human Resource Association.
  - (1) The Commission shall be composed of the following five members:
- (A) a chair of the Commission, who shall be appointed by the Chief Justice of the Supreme Court;
- (B) one member appointed by the Board of Directors of the Vermont affiliate of the American Civil Liberties Union, who shall be a member of the Board or an employee of that Vermont affiliate;
- (C) one member appointed by the Board of Directors of the Vermont Society of Certified Public Accountants, who shall be a member of the Society;
- (D) one member appointed by the Board of Managers of the Vermont Bar Association, who shall be a member of the Association; and
- (E) one member appointed by the Board of Directors of the Vermont Human Resource Association, who shall be a member of the Association.
  - (2) A member shall not:
- (A) hold any office in the Legislative, Executive, or Judicial Branch of State government or otherwise be employed by the State;
- (B) hold or enter into any lease or contract with the State, or have a controlling interest in a company that holds or enters into a lease or contract with the State;

- (C) be a lobbyist;
- (D) be a candidate for State or legislative office; or
- (E) hold any office in a State or legislative office candidate's committee, a political committee, or a political party.
- (3) A member may be removed for cause by the remaining members of the Commission in accordance with the Vermont Administrative Procedure Act.
- (4)(A) A member shall serve a term of three years and until a successor is appointed. A term shall begin on January 1 of the year of appointment and run through December 31 of the last year of the term. Terms of members shall be staggered so that not all terms expire at the same time.
- (B) A vacancy created before the expiration of a term shall be filled in the same manner as the original appointment for the unexpired portion of the term.
- (C) A member shall not serve more than two consecutive terms. A member appointed to fill a vacancy created before the expiration of a term shall not be deemed to have served a term for the purpose of this subdivision (C).

#### (c) Executive Director.

- (1) The Commission shall be staffed by an Executive Director who shall be appointed by and serve at the pleasure of the Commission and who shall be a part-time exempt State employee.
- (2) The Executive Director shall maintain the records of the Commission and shall provide administrative support as requested by the Commission, in addition to any other duties required by this chapter.
- (d) Confidentiality. The Commission and the Executive Director shall maintain the confidentiality required by this chapter.
- (e) Meetings. Meetings of the Commission may be called by the Chair and shall be called upon the request of any other two Commission members.
- (f) Reimbursement. Each member of the Commission shall be entitled to per diem compensation and reimbursement of expenses pursuant to 32 V.S.A. § 1010.

# § 1222. COMMISSION MEMBER DUTIES AND PROHIBITED CONDUCT

## (a) Conflicts of interest.

(1) Prohibition; recusal.

- (A) A Commission member shall not participate in any Commission matter in which he or she has a conflict of interest and shall recuse himself or herself from participation in that matter.
- (B) The failure of a Commission member to recuse himself or herself as described in subdivision (A) of this subdivision (1) may be grounds for the Commission to discipline or remove that member.

## (2) Disclosure of conflict of interest.

- (A) A Commission member who has reason to believe he or she has a conflict of interest in a Commission matter shall disclose that he or she has that belief and disclose the nature of the conflict of interest. Alternatively, a Commission member may request that another Commission member recuse himself or herself from a Commission matter due to a conflict of interest.
- (B) Once there has been a disclosure of a member's conflict of interest, members of the Commission shall be afforded the opportunity to ask questions or make comments about the situation to address the conflict.
- (3) Postrecusal procedure. A Commission member who has recused himself or herself from participating on a Commission matter shall not sit or deliberate with the Commission on that matter or otherwise act as a Commission member on that matter, but may participate in that matter as a member of the public.
- (4) Definition. As used in this subsection, "conflict of interest" means an interest of a member that is in conflict with the proper discharge of his or her official duties due to a significant personal or financial interest of the member, of a person within the member's immediate family, or of the member's business associate. "Conflict of interest" does not include any interest that is not greater than that of any other persons generally affected by the outcome of a matter.
- (b) Gifts. A Commission member shall not accept a gift given by virtue of his or her membership on the Commission.

## § 1223. PROCEDURE FOR HANDLING COMPLAINTS

- (a) Accepting complaints. On behalf of the Commission, the Executive Director shall accept complaints from any source regarding governmental ethics in any of the three branches of State government or of the State's campaign finance law set forth in 17 V.S.A. chapter 61.
- (b) Preliminary review by Executive Director. The Executive Director shall conduct a preliminary review of complaints made to the Commission in order to take action as set forth in this subsection.

- (1) Governmental conduct regulated by law. If the Executive Director finds that a State officer or employee may have committed a violation of governmental conduct regulated by law, the Executive Director shall submit the complaint to the Commission for its review as set forth in subsection (c) of this section.
  - (2) Department of Human Resources Code of Ethics.
- (A) If the complaint alleges a violation of the Department of Human Resources Code of Ethics, the Executive Director shall refer the complaint to the Commissioner of Human Resources.
- (B) The Commissioner shall report back to the Executive Director regarding the final disposition of a complaint referred under subdivision (A) of this subdivision (2) within 10 days of that final disposition.
  - (3) Campaign finance.
- (A) If the complaint alleges a violation of campaign finance law, the Executive Director shall refer the complaint to the Attorney General or to the State's Attorney of jurisdiction, as appropriate.
- (B) The Attorney General or State's Attorney shall file a report with the Executive Director regarding his or her decision as to whether to bring an enforcement action as a result of a complaint referred under subdivision (A) of this subdivision (3) as set forth in 17 V.S.A. § 2904a.
  - (4) Legislative and Judicial Branches; attorneys.
- (A) If the complaint is in regard to conduct committed by a State Senator, the Executive Director shall refer the complaint to the Senate Ethics Panel and shall request a report back from the Panel regarding the final disposition of the complaint.
- (B) If the complaint is in regard to conduct committed by a State Representative, the Executive Director shall refer the complaint to the House Ethics Panel and shall request a report back from the Panel regarding the final disposition of the complaint.
- (C) If the complaint is in regard to conduct committed by a judicial officer, the Executive Director shall refer the complaint to the Judicial Conduct Board and shall request a report back from the Board regarding the final disposition of the complaint.
- (D) If the complaint is in regard to an attorney employed by the State, the Executive Director shall refer the complaint to the Professional Responsibility Board and shall request a report back from the Board regarding the final disposition of the complaint.

- (E) If any of the complaints described in subdivisions (A)–(D) of this subdivision (4) also allege that a crime has been committed, the Executive Director shall also refer the complaint to the Attorney General and the State's Attorney of jurisdiction.
- (5) Closures. The Executive Director shall close any complaint that he or she does not submit or refer as set forth in subdivisions (1)–(4) of this subsection.

## (c) Commission reviews and referrals.

- (1) For any complaint regarding an alleged violation of governmental conduct regulated by law that the Executive Director submits to it under subdivision (b)(1) of this section, the Commission shall meet to review the complaint. This meeting shall not be open to the public and is exempt from the requirements of the Open Meeting Law.
- (2)(A) If, after its review, the Commission finds that there may have been a violation of governmental conduct regulated by law, it shall refer the complaint to the Attorney General and the State's Attorney of jurisdiction.
- (B) If, after its review, the Commission finds that there has not been a violation of governmental conduct regulated by law, it shall close the complaint.
- (d) Confidentiality. Complaints and related documents in the custody of the Commission shall be exempt from public inspection and copying under the Public Records Act and kept confidential.

#### § 1224. COMMISSION ETHICS TRAINING

At least annually, in collaboration with the Department of Human Resources, the Commission shall make available to legislators, State officers, and State employees training on issues related to governmental ethics.

## § 1225. EXECUTIVE DIRECTOR ADVISORY OPINIONS

- (a)(1) The Executive Director may issue to an Executive officer or other State employee, upon his or her request, an advisory opinion regarding any provision of this chapter or any issue related to governmental ethics.
- (2) The Executive Director may consult with members of the Commission in preparing an advisory opinion.
- (b) An advisory opinion issued under this section shall be exempt from public inspection and copying under the Public Records Act. The Commission shall keep an advisory opinion confidential unless the receiving entity has publicly disclosed it.

## § 1226. COMMISSION REPORTS

Annually, on or before January 15, the Commission shall report to the General Assembly regarding the following issues:

- (1) Complaints. The number and a summary of the complaints made to it, separating the complaints by topic, and the disposition of those complaints, including any prosecution, enforcement action, or dismissal. This summary of complaints shall not include any personal identifying information.
- (2) Advisory opinions. The number and a summary of the advisory opinions the Executive Director issued, separating the opinions by topic. This summary of advisory opinions shall not include any personal identifying information.
- (3) Recommendations. Any recommendations for legislative action to address State governmental ethics or provisions of campaign finance law.

## \* \* \* Implementation \* \* \*

## Sec. 8. APPLICABILITY OF EMPLOYMENT RESTRICTIONS

The provisions of Secs. 1 and 2 of this act that restrict employment shall not apply to any such employment in effect on the effective date of those sections.

# Sec. 9. STATE ETHICS COMMISSION; STATE CODE OF ETHICS CREATION

The State Ethics Commission shall create the State Code of Ethics in consultation with the Department of Human Resources as described in 3 V.S.A. § 1202 in Sec. 7 of this act on or before July 1, 2018.

## Sec. 10. IMPLEMENTATION OF THE STATE ETHICS COMMISSION

- (a) The State Ethics Commission, created in Sec. 7 of this act, is established on January 1, 2018.
- (b) Members of the Commission shall be appointed on or before October 15, 2017 in order to prepare as they deem necessary for the establishment of the Commission, including the hiring of the Commission's Executive Director. Terms of members shall officially begin on January 1, 2018.
- (c)(1) In order to stagger the terms of the members of the State Ethics Commission as described in 3 V.S.A. § 1221(b)(4)(A), in Sec. 7 of this act, the initial terms of those members shall be as follows:
- (A) the Chief Justice of the Supreme Court shall appoint the Chair for a three-year term;
  - (B) the Vermont affiliate of the American Civil Liberties Union shall

appoint a member for a two-year term;

- (C) the Board of Directors of the Vermont Society of Certified Public Accountants shall appoint a member for a one-year term;
- (D) the Vermont Bar Association shall appoint a member for a threeyear term; and
- (E) the Board of Directors of the Vermont Human Resource Association shall appoint a member for a two-year term.
- (2) After the expiration of the initial terms set forth in subdivision (1) of this subsection, Commission member terms shall be as set forth in 3 V.S.A. § 1221(b)(4)(A) in Sec. 7 of this act.

# Sec. 11. CREATION OF STAFF POSITION FOR STATE ETHICS COMMISSION

One part-time exempt Executive Director position is created in the State Ethics Commission set forth in Sec. 7 of this act by using an existing position in the position pool.

G 12. 2 V.S.1. § 200 is amended to read.

§ 260. LOCATION OF OFFICES

\* \* \*

(c) The principal office of each of the joil wing boards and divisions shall be located in Montpelier: Division for Historic Preservation and, Board of Libraries, and State Ethics Commission.

Sec. 12. [Deleted.]

Sec. 13. BUILDINGS AND GENERAL SERVICES; SPACE ALLOCATION

The Commissioner of Buildings and General Services in accordance with 3 V.S.A. § 260 set forth in Sec. 12 of this act, shall allocate space for the State Ethics Commission established in Sec. 7 of this act. This space shall be allocated on or before October 15, 2017.

Sec. 14. STATE ETHICS COMMISSION FUNDING SOURCE SURCHARGE; REPEAL

(a) Surcharge.

(1) In fiscal year 2018 and thereafter, a surcharge of up to 2.3 percent, but no greater than the cost of the activities of the State Ethics Commission set forth in Sec. 7 of this act, on the per-position portion of the charges authorized in 3 V.S.A. § 2283(c)(2) shall be assessed to all Executive Branch agencies,

departments, and offices and shall be paid by all assessed entities solely with State funds.

- (2) The amount collected shall be accounted for within the Human Resource Services Internal Service Fund and used solely for the purposes of funding the activities of the State Ethics Commission set forth in Sec. 7 of this act.
  - (b) Repeal. This section shall be repealed on June 30, 2019.
    - \* \* \* Municipal Conflicts of Interest \* \* \*
- Sec. 15. 24 V.S.A. § 1984 is amended to read:
- § 1984. CONFLICT OF INTEREST PROHIBITION
- (a)(1) A <u>Each</u> town, city, or <u>and</u> incorporated village, by majority vote of those present and voting at an annual or special meeting warned for that purpose, <u>may shall</u> adopt a conflict of interest prohibition for its elected and appointed officials, which shall contain:
  - (1)(A) A definition of "conflict of interest."
- (2)(B) A list of the elected and appointed officials covered by such prohibition.
  - (3)(C) A method to determine whether a conflict of interest exists.
- (4)(D) Actions that must be taken if a conflict of interest is determined to exist.
- $\frac{5}{E}$  A method of enforcement against individuals violating such prohibition.
- (2) The requirement set forth in subdivision (1) of this subsection shall not apply if, pursuant to the provisions of subdivision 2291(20) of this title, the municipality has established a conflict of interest policy that is in substantial compliance with subdivision (1).
- (b)(1) Unless the prohibition adopted pursuant to subsection (a) of this section contains a different definition of "conflict of interest," for the purposes of a prohibition adopted under this section, "conflict of interest" means a direct personal or pecuniary interest of a public official, or the official's spouse, household member, business associate, employer, or employee, in the outcome of a cause, proceeding, application, or any other matter pending before the official or before the agency or public body in which the official holds office or is employed.
- (2) "Conflict of interest" does not arise in the case of votes or decisions on matters in which the public official has a personal or pecuniary interest in

the outcome, such as in the establishment of a tax rate, that is no greater than that of other persons generally affected by the decision.

\* \* \* Effective Dates \* \* \*

## Sec. 16. EFFECTIVE DATES

This act shall take effect as follows:

- (1) The following sections shall take effect on July 1, 2017:
- (A) Sec. 1, 2 V.S.A. § 266 (former legislators and Executive officers; lobbying; prohibited employment); and
- (B) Sec. 2, 3 V.S.A. § 267 (former Executive officers; prohibited employment).
  - (2) The following sections shall take effect on January 1, 2018:
- (A) Sec. 3, 17 V.S.A. § 2414 (candidates for State and legislative office; disclosure form);
- (B) Sec. 6, 17 V.S.A. § 2904a (Attorney General or State's Attorney; campaign finance; reports to State Ethics Commission); and
  - (C) Sec. 7, 3 V.S.A. Part 1, chapter 31 (governmental ethics).
- (3) Secs. 4, 17 V.S.A. § 2950 (State officers and State office candidates; contractor contribution restrictions) and 4a, 3 V.S.A. § 347 (contractor contribution restrictions) shall take effect on December 16, 2018.
- (4) Sec. 15, 24 V.S.A. § 1984 (municipalities; conflict of interest prohibition) shall take effect on July 1, 2020.
  - (5) This section and all other sections shall take effect on passage.