

Act 81 Emergency Housing Transition Benefit Procedures (6/30 Cohort)

Termination of Eligibility for the Act 81 Emergency Housing Transition Benefit - Misconduct

If a hotel or motel provider exits a household, the household will be exited from the cohort IF the household was exited from the hotel or motel for actions constituting misconduct as follows:

- Violent criminal behavior;
- Non-violent criminal behavior that jeopardizes the health or safety of other guests or motel staff (for example: the sale, distribution, or manufacturing of illegal substances); or
- Repeated non-violent criminal behavior (for example: theft or disorderly conduct).

Hotel/motel rule violations resulting from actions that do not fall within the categories of misconduct listed above will not cause a household to be exited from the cohort. **The household will remain in the June 30 cohort.**

When a household is exited from a hotel/motel for rule violations, the hotel/motel will provide a Notice to Vacate (NTV) to ESD.

If an NTV is received from a hotel/motel, check to see if the household is in the 6/30 cohort.

If the household is in the 6/30 cohort, send the NTV to AHS.DCFESDGAAops@vermont.gov.

Loss of Housing Placement – Continued Eligibility for the Act 81 Emergency Housing Transition Benefit for Certain Populations

A recipient of housing who enters hospital level of care for any reason (physical, mental health, substance use, etc.) for any amount of time is eligible for continued housing upon leaving the hospital if no other alternative housing placement is available. **The household will remain in the June 30 cohort.**

A recipient of housing who enters residential level of care for any reason (physical rehab, mental health, substance use) for 14 days or fewer is eligible for continued housing upon leaving residential care if no other alternative housing placement is available. **The household will remain in the June 30 cohort.**

If the household remains in residential care (physical rehab, mental health, substance use) for more than 14 days, they will be exited from the cohort. **The household will be removed from the June 30 cohort.**

NOTICE TO VACATE HOTEL/MOTEL WHERE YOU ARE STAYING

Dear Guest:

You are being asked to leave the motel for:

- Violent criminal behavior
- Non-violent criminal behavior that jeopardizes the health or safety of other guests or motel staff (for example: the sale, distribution, or manufacturing of illegal substances);
- Repeated non-violent criminal behavior (for example: theft or disorderly conduct); or
- Other violation of hotel rules or policy (for example: arguing with hotel staff, unauthorized guests, smoking in nonsmoking areas)—explain below.

What happened (this is a mandatory field):

The behavior checked above violates Emergency Housing rule 2652.3 and 2652.5 (D) (Termination (2023 Acts and Resolves No.81, § 6(a)(2)).

Instruction to Motels:

If you are asking a guest to leave your motel, please:

- Complete this form.
- Provide a copy of your completed form to the guest.
- Send a by email to AHS.DCFESDGAHManagement@vermont.gov as soon as possible.

Need help finding treatment for drug or alcohol addiction? Find resources online at <https://www.healthvermont.gov/alcohol-drug-abuse/how-get-help/find-treatment> or call 2-1-1.

RIGHT TO A FAIR HEARING:

If you disagree with this decision, you may:

- Ask the Human Services Board for a fair hearing. *You'll get to tell your side of the story. And you can have a person you trust help you.*
- Ask to be housed in another hotel/motel while waiting for the fair hearing decision.
- Call 1-800-889-2047 to see if you qualify for free help from Vermont Legal Aid.

To request a fair hearing, call ESD at 1-800-479-6151. If you ask for a fair hearing, one will be scheduled within 10 days. Before the hearing, ESD will produce for you or your representative a copy of the evidence we will be presenting. If the hearing officer agrees with our decision, the POI will begin right away. If you don't show up to the hearing, ESD will not continue to house you and your POI will begin right away.

If you ask to be rehoused and you do not ask for a fair hearing within three days, your POI will begin.

RIGHTS OF PEOPLE WITH DISABILITIES:

Please let ESD know if you have a physical, mental, or learning disability that:

- Makes it hard for you to follow the rules at the motel/hotel, or
- Makes it hard for you to participate at a fair hearing.

You may be entitled to ask for a reasonable accommodation. This could include changing how the program is administered to give you an equal opportunity to participate.

Name of hotel:

Date(s) at hotel:

Name of authorized guest(s):

Name of person completing this form:

Signature:

Date: