
TESTIMONY

Testimony To: House Committee on Education
Respectfully Submitted by: Tracy Watterson, VTmtss Program Manager
Subject: Harassment, Hazing and Bullying Help Request Process
Date: May 4, 2023

Harassment, Hazing, and Bullying Prevention Help Request Process

Why do we offer an [online form](#)?

1. Consistency of information shared to the AOE by those submitting.
2. Opportunity for the VTmtss Team to learn whether model policy and procedures were used in the situation in question to refer to if/when technical assistance is provided to the school.
3. Determine if, when, and what technical assistance the VTmtss Team will provide to the person submitting the form and the corresponding school and/or school district.
4. Identify trend data to inform updates to existing policies and procedures as well as determine if additional guidelines or communications are needed.

What is the process for reviewing and responding to this form?

1. Review the content of the form.
2. Log the request and create a folder to store communications.
3. Email the principal or head of the school regarding the request.
4. Follow up with the person submitting the form.

NOTE: Some initial communication is received as an email or voice message to the general AOE email or telephone number and is referred to the VTmtss Team. An email or call is returned and includes a request to complete the online form.

